



Pre-Optometry Club Code of Conduct

Purpose

The Pre-Optometry Club Code of Conduct outlines expectations regarding members' behavior towards their peers, superiors, and associated partnerships. The club promotes freedom of speech and open communication. However, all members are expected to follow the code of conduct. They should avoid offending, participating in serious disputes, and disrupting the workplace. It is the members' duty to foster a respectful and professional environment on and off campus. This policy applies to all members who participate in the club, shadow and/or participate in internships.

Elements

As a tEYETans Pre-Optometry Club member, I will:

- ◆ Arrive promptly to all coordinated meetings and outreach opportunities.
- ◆ Appreciate the limits of the role as an observer by not engaging in activities like, but not limited to, diagnosing diseases, administering prescriptions, providing medical advice or tasks generally reserved for the trained healthcare professional.
- ◆ Treat all patients and staff with respect and dignity, regardless of age, gender, race, ethnicity, national origin, religion, disability, or sexual orientation.
- ◆ Maintain strict confidentiality and privacy about patient information.
- ◆ Maintain honesty and integrity by being forthright in interactions with patients, peers, physician supervisors and staff.
- ◆ Behave in an appropriate, professional, courteous manner at all times.
- ◆ Dress and act professionally.
- ◆ Be aware of and follow the guidelines of my sponsoring institution and of the setting in which I am an observer.
- ◆ Respect the healthcare professionals time by attending all commitments, if commitment cannot be completed, notify the healthcare professional in a timely manner.

I agree to follow the Code of Conduct described above:

Print Name _____ Date _____